

Robynn Clayton
5496 West 13680 South
Herriman, Utah 84096
Phone: 801-232-7042
Email: Robynn_96@hotmail.com

Objective

To be a hardworking employee that uses communication and management skills to get every job done in effective and efficient manner.

Education

Salt Lake Community College

January 2011-Current

Taylorsville, Utah

GPA: 3.8 out of 4.0

Riverton High School

August 2007-June 2010

Riverton, Utah

GPA: 3.5 out of 4.0

Job Skills

Problem solver

Supervise

Customer Service

Utah State Commissioned Notary

Quick Learner

Adaptable

Listening

Patient

Responsible

Trustworthy

Honest

Computer Literate

Good Attitude

Self-Motivated

Organized

Communication

Work Experience

Zions Bank

August 2010-Current

4753 W. Daybreak Parkway

South Jordan, UT 84095

(801) 446-8044

Supervisor: Justin deJong

Café Zupas

November 2008-May 2010

10680 South River Front Parkway

South Jordan, UT 84095

(801) 253-8881

Supervisor: Dana Shankman

Awards and Honors

National Junior Honor's Society 2006-2007

Young Women Medallion 2007

Student Government 2005-2006

Honor Roll 2004-2010

Presidential Award 2007, 2009

Computer Technology State Certificate

Business Management State Certificate

Psychology Club President Riverton High 2010

Study Abroad to England 2012

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References

Connie Allen
Neighbor
13707 Rocky Point Dr.
Herriman, UT 84096
801-254-3300

Delia Rivera
Financial Service Rep. Zions Bank
4753 W. Daybreak Parkway
South Jordan, UT 84095
801-446-8044

Katie Schick
Supervisor, Taco Time
13704 Rocky Point Dr.
Herriman, UT 84096
801-651-4112